

# SHORT EMERGENCY PLAN & CONTACTS

Position / Role	Name (s)	Mobile Contact #'s
<b>Organizing Committee Chair</b>	<b>Mark Nixon</b>	At Race Control or by RADIO NETWORK
<b>Race Committee Chairman RCC</b>	<b>Mike Newsome</b>	At Race Control or by RADIO NETWORK
<b>Water Safety Adviser WSA</b>	<b>Paul Crooke</b>	At Race Control or by RADIO NETWORK
<b>Event Welfare Officer</b> <b>EWO</b>	<b>Joanna West</b>	At Race Control or by RADIO NETWORK
<b>Entries Secretary</b>	<b>Katherine Pond</b>	At Raft control
*Race control is near to the What3words(W3W) reference of ///focus.cubes.drips		
*Raft control is near to the What3words(W3W) reference(W3W) of ///power.priced.love		
**The Paramedics will be stationed near to the What3words(W3W) reference of ///chefs.visual.note		

## Emergency Services: 999

Organisation / Facility Service:	Details / Address / Phone #	Organisation / Facility Service:	Details / Address / Phone #
Staines Police Non-emergency number	101	Nearest public telephone =	In WSPC or in Runnymede Pleasure Grounds

**Environment Agency -**  
Kings Meadow Road  
Reading RG1 8DQ  
**03708 506 506**(Gen)  
**0800 807 060**(Incident 24hr)

**Old Windsor Lock**  
**Lock Keeper Hours (Approximate): 9 am - 1 pm, 2 pm - 5 pm (April onwards)**  
**Tel: 01753 861822**

<b>Hospitals / A &amp; E</b>	King Edward VII Hospital St.Leonard's Road Windsor SL4 3DP Tel: <b>0300 247 3000</b>	St Peters Hospital Chertsey – <b>01932 872000</b> (Open 24 hours)	Ashford Hospital London Road Staines TW15 3AA <b>01784 884488</b> (Gen)
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\* What3words(W3W) assigns a three-word address to a 3-by-3metre square, stated what3word references are approximate locations and may be different on the day but will be close to the references stated in this document.

# GENERAL EMERGENCY INFORMATION:

**Paramedics** will be located near the Car Park (W3W=///chefs.visual.note) close to Raft Control (W3W=///power.priced.love).

There will be two Safety Boats on the Course (call signs "Safety Start" & Safety Finish"). **First Aid & Safety Boats will be on the main radio network**

Persons **injured on the water** should be taken either to the nearest ambulance located at the Car Park (W3W=///chefs.visual.note) adjacent to Raft Control. Notify Race Control/ Race Committee Chair(Radio Channel\*\*) of the incident & your location, who may then assist in contacting or directing the required Emergency Services to you.

Persons injured **on land** should be taken to First Aid/Ambulance (W3W=///chefs.visual.note) if it is safe & appropriate to move them. Any incident involving children or vulnerable adults **MUST** be attended by the Regatta Welfare Officer.

**INCIDENTS & NEAR MISSES on water:** - In the event of an incident the Race Committee Chair will co-ordinate the incident with the Safety Advisor, Safety Boats, First Aid & the nearest official. If there is an incident declared then please keep the radio network for the RCC and the nearest safety boat and official nearest the incident. In the event of Emergency Services being required this will be co-ordinated by Race Control in conjunction with the Event Paramedics and Organising Committee chair.

All Safety Incidents will be co-ordinated through Race Control. Racing will not be suspended unless the incident is urgent/of sufficient priority. **ONLY THE RACE COMMITTEE CHAIR or SAFETY ADVISOR CAN SUSPEND AND START RACING.** Please note: There is NO RIVER CLOSURE & there will be potential risks from third party vessels navigating past the regatta in the Navigation Channel which is adjacent to the Berkshire bank.

Should any patient need transfer to **hospital**, this will be done by the emergency services/ambulance unless expressly directed otherwise.

All accidents and emergencies **must** be reported to the Regatta Water Safety Advisor as soon as is practicable, or to another Regatta Committee Member/Official if not available.

## **Emergency Procedures (Land) – Fire & Evacuation**

It is impossible to describe a procedure for every circumstance but the following "Standard Procedure" can be modified to suite the circumstances, as appropriate, for Fire, Accident, Explosion, & Suspect Package.

For the purposes of this section only, the "Key Person" will be any regatta official first at the scene.

4.1 The **STANDARD PROCEDURE** in all (land) emergencies is as follows:

First person to discover /observe an incident or emergency will be the "Key Person" & is to try to remain calm, and radio information immediately to Race Control (Finish) or the nearest official in area, or to find the nearest person with a radio to do this.

Key person assesses the situation and contacts Race Control/Chief Umpire with information regarding the incident including location, nature, description and casualties if appropriate.

Race Control immediately alert Paramedics/Ambulance/Safety Boat or emergency service (if appropriate). Calls to Emergency Services should include the event postcode (**TW20 0AA (W3W=///stacks.buzz.brief)** (**Access to the event is via the pleasure grounds which have the postcode TW20 0AE (W3W=///salad.events.shaped)**) or the \*Race Control is then to contact other key persons/officials as necessary to be sent to support (if appropriate). Only Race Control will suspend racing (if appropriate) or initiate water / site evacuation procedures.

Key person in area takes control of the situation and appoints other team members to assist by keeping accesses clear, evacuating onlookers and collecting loud hailer to use if necessary.

Key person to organise evacuation procedure if appropriate—Parking Attendants / Key Persons are instructed to leave a way clear for the ambulance & any other required emergency vehicles though please note that alternative access to the riverside (nearer to the

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Start) can be obtained via the Nichols boatyard upstream of the Start Yard Mead Road (///orange.spicy.script).

On arrival of professional emergency services, key person and all others to allow professionals to take control, and carry out their instructions.

**EVACUATION:** As a general rule, we would evacuate towards the Pleasure Grounds into the larger meadow areas(W3W=///origin.dark.lower)\* to avoid obstructing access to emergency vehicles. Persons already located in the Pleasure Grounds would not follow this route but merely move away from the river into the Council car park area keeping all emergency routes clear.

Thank you.

Mark Nixon  
Organising Committee Chair  
Egham Regatta

\*\* - Radio channels are confirmed on the day of racing

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